# MONTHLY ISD REPORT

| **Approved Project:** | **Reporting Period:** |
|---|---|
| **Records Management System (RMS)** | **July 1 – 31, 2011** |

| | |
|---|---|
| **Executive Sponsor(s)**<br>**eTRIP – AOC Dirk Marler** | **IT Project Manager:**<br>**Michael.walsh@courts.wa.gov 360-705-5245**<br>**Consultant/Contracting Firm:**<br>**NA.** |

**Description:** RMS allows Law Enforcement communities and courts broader business rules, additional message types, increase efficiency and highly accurate data by minimizing double data entry and improved process flows. This is a multi agency endeavor sponsored by eTRIP.

**Business Benefits:** RMS is a multi-agency state initiative that will benefit law enforcement agencies. The RMS project is a significant upgrade to JINDEX, the DIS data exchange service. AOC is impacted by the RMS project as we have two systems, eTicketing and VRV, which use JINDEX and are required to make modifications to support the upgrade.

| **Business Drivers** (place x in box) | | | | |
|---|---|---|---|---|
| | Improve Decision Making ☐ | Improve Information Access ☐ | Improve Service or efficiency ☒ | Manage Risks ☐ |
| | Maintain the business ☐ | Manage the costs ☐ | Increase organizational capability ☐ | Regulatory compliance or mandate ☐ |

| **JISC Approved Budget** | **Allocated (thru July 31st 2010)** | **Actual** |
|---|---|---|
| | $ 0.00 (Budget will be pulled from MSD) | $0.00 (Budget will be pulled from MSD) |

| **Current Status** | **Scope** | ● | **Schedule** | ■ | **Budget** | ● |
|---|---|---|---|---|---|---|

Status Notes:
The project deliverables are all complete. AOC resources have been released to return to other assignments. The Inter-Agency Aggrement (IAA09425) cannot be closed until all invouices have been submitted and paid. AOC is responsible for payment of the final invoice which is expected around 9/20/11.

**Progress** (Update progress in % and fill in bar)

**July - 100 %**

| **Project Phase** (place x in box) | ☐ Initiate | ☐ Planning | ☐ Execute | ☒ Close |
|---|---|---|---|---|

| **Schedule** (use JISC approved plan dates if avail) | | |
|---|---|---|
| | **Planned Start Date:** 3/22/2010 | **Planned Completion Date:** 6/12/2011 |
| | **Actual Start Date: 3/24/2010** | **Actual Completion Date: 7/1/2011** |

| **Activities Completed this Reporting Period** (Indicate significant completions or ongoing work here for the reporting period only.) | **Impact/Value** (For each activity there should be a statement describing why we are doing and what the benefit or impact to the court community will be) |
|---|---|
| ✓ Complete the project Closeout | Audit all project activities, archive completed work, transfer ongoing tasks and open issues to operations and maintenance, and dismiss the project staff to return to their |

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| | other duties. |
| **Activities Planned Next Reporting Period** (Indicate upcoming work here for the next reporting period only | **Impact/Value**(For each activity there should be a statement describing why we are doing and what the benefit or impact to the court community will be) |
| ° Make final payment to OBS under contract IAA08425. | Make the final payment to the contract will allow the PM to close the contract and closeout the project. |